

River Christian Academy

3111 St. Johns Ave.
Palatka, FL 32177
(386)325-0951 Fax (386)325-2129
astackpole@visitmychurch.org

RECORDS REQUEST

Date: _____

TO WHOM IT MAY CONCERN:

_____ Grade _____ has enrolled in River Christian Academy. The student reports that he/she was enrolled in your school prior to coming here. Please forward to us the cumulative guidance records, the transcript of all previous grades, all medical records and any other pertinent information regarding this student.

Parents Signature: _____ Date: _____

Thank You,

Angela Stackpole
Administrator

